

# Checklist



## ***Here's how to join State Employees Credit Union:***

### **• Complete the Membership Application:**

- This will open a Regular Savings Account
- Please print neatly
- All account holders must sign where indicated

### **• Complete these optional forms if you want these services:**

- Checking Account Application
- ATM & Debit/Check Card Application
- Payroll Deduction form (leave account number blank)
- Direct Deposit form (leave account number blank)
- We will fill in the account numbers when your account is open

### **• Provide COPIES of these items:**

- Drivers License or state issued ID card
- Current state employees: Recent State Employee pay stub or state work ID
- For minors under age 19: Social Security Card or Birth Certificate or Insurance card with child and related state employee names listed

### **• Include a check payable to SECUCU for:**

- \$ 7.00 to open a Savings Account (includes \$2.00 Membership Fee and \$ 5.00 initial deposit to savings account)
- Or
- \$ 32.00 to open a Savings Account (includes \$2.00 Membership Fee and \$ 5.00 initial deposit to savings account) and initial deposit to checking account
- Any additional funds that you want deposited to your new account (please designate savings or checking)

### **• If opening with a check, mail everything back to us in the enclosed envelope or**

### **• If opening with Payroll Deduction, fax everything to 404-651-8632**

### **• We will send you a Membership Agreement when your new account is open.**

#### *If you have any questions:*

- Stop by either of our two branches (Mon-Fri 8:00 AM – 3:30 PM)
- Call 800-659-7328
- Visit [www.secuga.org](http://www.secuga.org)

Thanks again for choosing State Employees Credit Union. We look forward to serving you in the future!