

Internal Operating Policy 30-05

Submitted by Director to the Georgia Public Defender Standards Council: 11/2/2005

Approved by Standards Council: 12/9/2005

Effective: 12/9/2005

Authority: O.C.G.A. § 17-12-5(c) (2)¹

Subject: Circuit Public Defender Letterhead Stationary

The following is the Standards Council's policy on the use of stationeries:

When conducting official state business, all circuit public defenders within the statewide system should use a letterhead stationary that identifies the office as a circuit public defender office. No circuit defender office shall be depicted as a county public defender office.

¹ O.C.G.A. § 17-12-5 (c) (2) provides as follows: “(c) The director shall...(2) Develop such rules, policies, procedures, regulations, and standards as may be necessary to carry out the provisions of this chapter and comply with all applicable laws, standards, and regulations, and submit these to the council for approval”.