

**Meeting of  
Georgia Public Defender Standards Council  
November 4, 2005  
Agenda**

**10:00 a.m. Call to order/declare a quorum present**

**Approval of Minutes – Meeting of September 16, 2005**

**Public Comment**

- 1. Presentations:**
  - a. Presentation by Clayton County re: opt-out application**
  
- 2. Action Items:**
  - a. Appellate Performance Standards (Tab 1)**
  - b. Appellate Procedures (Tab 2)**
    - i. Handling ineffective assistance of counsel claims*
    - ii. Submitting documents for the brief bank*
    - iii. Appellate Division Edit-and-File procedures*
    - iv. Applications for Sentence Review*
  - c. FY 2006-2007 Revised Budget (handout)**
  - d. Opt Out Applications (handout)**
    - i. Bell Forsyth*
    - ii. Blue Ridge*
    - iii. Clayton*
  - e. Policies & Procedures (Tab 3)**
    - i. Travel*
    - ii. Contracting*
    - iii. Ordering*
    - iv. Hiring*
  - f. CJCC Byrne Grant – Cordele project (Tab 4)**
  - g. Fund distribution for opt-out circuits**
  
- 3. Other Reports**
  - a. Financial Reports – Sarah Haskin – (Tab 5)**
  - b. Legislative Report – Sarah Haskin & Cindy Wang**
  - c. Cordele Data Integration System demo- Marla Kosier**
  
- 4. Discussion Items:**
  - a. \$50 indigent application fee – Sarah Haskin**
  - b. Central office staffing issues**

**Executive Session to discuss personnel matters**

**Future Meetings**

Tentative Date: Friday, December 9, 2005 @ 10:00 a.m.